

Appendix A

Lesson Planning and Reflection Document for Supervised Lessons

available for download/adoption from School-University Partnerships website:
<https://web.edu.hku.hk/sup-partners/professional-practicum/useful-forms-for-download-useful-links>

Lesson Plan			
Date:	Time:	Class:	Focus:
Aims To enable pupils to:			
Previous learning			
Potential problems and solutions			
Evaluation of the lesson			
Materials and aids			
Lesson Stages			
Stage	Purpose	Working Patterns	Time
Stage 1 (What the pupils are doing and what the teacher is doing)	(Why the pupils / Teacher are / is doing this)	T/class, T/Std(s), Std(s)/T, Std/Std (in groups or pairs) (T=Teacher, Std = student)	
Stage 2			
Stage 3			
Stage 4			
Stage 5			
Stage 6 Etc.			
(Use as many stages/pages as necessary to ensure thorough planning of the lesson.)			
Reflection			
What strategies worked well? Why? What were the effects of these strategies on the pupils?			
What didn't work so well? Why? What were the effects of these strategies on the pupils?			
What would I do differently if I were to do this lesson again? Why? What would be the potential effects of these changes on pupils?			